



Future Forward Bridge

How to prepare for employment

A 10-Day Workshop

An accredited course to help young South Africans and Africans from all backgrounds engage the daunting yet exciting world of work.

This course:

- Can be offered on its own or as an elective within a vocationally based qualification
- Contributes to the full development of each young person
- Is important for economic transformation!

“What I found to be the most interesting thing for me from the training, was skills portability. How I can use my soft and hard skills in different ways to broaden my job search” – Regina Pietersen WCED Overberg District

“This training really made me aware of all the opportunities in the employment sector and also on how to get me more employable by equipping myself through obtaining skills and updating my CV regularly”- Zenobia Lott (CSA-Metro North).

Through this intensive training, young people will be supported, guided and equipped to :

- **Know their VALUE in the workplace:**

Be inspired and know how to voice what matters, conduct oneself in an ethical manner and with integrity. Understand how to live with purpose, how to serve when leading and take ownership of the work at hand.

- **Learn practical soft-skills needed in the workplace:**

Learn how to uplift others in the workplace by demonstrating empathy and respect. Effect positive change by taking initiative and being solution orientated.

- **Understand how to establish a healthy relationship with money to become financially free:**

Reflect on their mind-set related to finances and learn how to shift their mind-set to one of abundance. Learn how to develop a clear financial map and know what it will take to achieve it.

- **Find workplace opportunities that can put them on the path to success:**

Know where to look in the local community and how to judge whether specific opportunities are appropriate and the best possible choice for each individual.

- **Know how to apply for jobs, professionally and confidently:**

Know what documentation to prepare and how to follow all applicable procedures on the phone, in writing and during face-to-face interactions.

- **Choose appropriate training programmes to access their chosen employment:**

Take into account important factors such as personal circumstances and aptitude, and know what the potential for career progression and portability of skills is.

10-Day workshop

Our **gold** Grads Pledge to live their value:

V	<ul style="list-style-type: none">• VOICE WHAT MATTERS• (Ethical conduct and integrity)
A	<ul style="list-style-type: none">• ASPIRE FOR GREATNESS• (Live with purpose / Growth orientated)
L	<ul style="list-style-type: none">• LEAD BY EXAMPLE• (Servant leadership / Take ownership)
U	<ul style="list-style-type: none">• UPLIFT OTHERS• (Show empathy and respect)
E	<ul style="list-style-type: none">• EFFECT POSITIVE CHANGE• (Use initiative / Solution orientated)

SAQA accredited

Unit Standard: How to prepare for employment

Unit Standard number: 14666 – NQF: Level 1 – Credits: 4



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